

Vendor Registration Form
DragonFest 2010
Independence Events Center - Independence, MO
February 14, 2010

Company/Organization Name: _____

Contact Name: _____ Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____) _____ Fax: (_____) _____

Email: _____

Principal On-Site Representative: _____

Additional Representatives names: _____

Request for Booth - \$125/Day Includes: 1 skirted table, 2 chairs, and credentials for venue access.

You are not registered until we receive fees & contact information. Mail Registrations to:

DragonFest
1101 NW Jefferson
Blue Springs, MO 64015

Phone: 816.229.7775
Fax: 816.229.5385
Email: bridget@gagecenter.com

VENDOR AGREEMENT FORM
DragonFest Invitational 2010

Agreement: In accepting the opportunity to participate as a vendor in the Independence Events Center for the DragonFest Invitational on February 14, 2010, I do hereby accept the following listed conditions and limitations. GAGE Center/DragonFest reserves the right to refuse service to anyone.

1. Use is limited to the Independence Events Center. Exhibitors shall comply with those laws, rules, regulations and codes of the Independence Events Center, City of Independence & Jackson County. Smoking is prohibited in booths and conference buildings.
2. Telephone, water, electrical and drain services will not be provided to the individual booths. Electrical service needs to be ordered in advance through GAGE Center.
3. Exhibitors may not use tape or staples to adhere any item to the walls, ceilings or floor of the Events Center.
4. **Set up hours:** Sunday, February 14, 2010 from 7:00 am - 9:30 am
5. **Vendor hours:** Sunday, February 14, 2010 from 10:00 am to the close of competition
6. **Tear Down:** Immediately following the close of competition on Saturday, February 14, 2009.
7. Exhibitors shall not assign their space, or any part thereof, to another business or individual without written permission of GAGE Center.
8. **Insurance:** It is the sole responsibility of the vendor to obtain insurance coverage on property brought onto the premises of the Independence Events Center. Vendor assumes full responsibility of items left in the booths. Neither GAGE Center staff, board members and/or the Independence Events Center staff will be responsible for the safety of the property of Exhibitors from theft, damage, or other causes. Liability insurance is the responsibility of the exhibitors.
9. **Payment:** Booth reservations are confirmed with payment in advance. Booth locations will be assigned by GAGE Center.
10. **Sales Tax:** Independence sales tax rate applies to all taxable items sold. All sales tax & any applicable forms are the responsibility of the vendor.
11. **Cleaning:** Vendor is responsible for cleaning the booth area and removal of bulk trash. If left unclean, removal fees may apply.

Acceptance of Conditions:

Printed Name

Signature

Company Name

Date